

Date: \_\_\_\_\_

## Re: Letter of Undertaking - The 4As Digital Marketing Certificate (For participants under the funding scheme)

### Corporate:

(Name of Applicant) \_\_\_\_\_ NRIC No. \_\_\_\_\_ is currently employed by  
\_\_\_\_\_ ACRA No: \_\_\_\_\_ & we hereby agree that the named ap-  
plicant will abide by the terms & conditions to qualify for the funding for this program. The company will  
undertake to make full payment if he / she does not meet the criteria set forth:

**OR**

### Individual:

I, \_\_\_\_\_ NRIC No. \_\_\_\_\_ employed by  
\_\_\_\_\_ hereby agree that I will abide by the terms & conditions to qualify  
for the funding for this program. I will undertake to make full payment if I do not meet the criteria set  
forth:

### **General Terms to qualify, the participant must be:**

1. Singapore Citizen / Singapore Permanent Resident (copy of NRIC must be attached to the application)
2. Must achieve a attendance record of at least 80%
3. Complete a project or pass an assessment (whichever applicable) and partici-  
pate in a survey
4. Obtain Certification by The 4As (must satisfy 2 & 3)
5. Must remain in the Advertising Marketing or Communications Industry (in an  
Agency or in the Advertising, Marketing or Communications Department of the  
organization) for at least 3 months after the completion of the program (show  
proof of employment or contract for work if independent), or secure an employ-  
ment offer within 3 months upon completion of the program.

The following schedule of fees payable if the participant does not meet the above is: (inclusive of GST)

Non-Members: \$ 6291.60.00      Qualifying Fee: \$ 2546.60      **\$ 3,745.00 Payable**

Signature: \_\_\_\_\_

Company Stamp (If Applicable)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

\* Signed by either the participant for individual or if under corporate sponsorship by an officer authorized by the company and stamped.